

**SURREY COUNTY COUNCIL**

**LOCAL COMMITTEE (SURREY HEATH)**

**DATE: 13 July 2017**



**LEAD OFFICER: PARTNERSHIP & COMMITTEE OFFICER**

**SUBJECT: LOCAL COMMITTEE COMMUNITY SAFETY FUNDING AND REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES**

**DIVISION: All**

**SUMMARY OF ISSUE:**

The local committee has a delegated budget of £3,000 for community safety projects in 2017/18. This report sets out the process by which this funding should be allocated to the Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents.

The report also seeks the approval of Local Committee task group members and the appointment of representatives to external bodies.

**RECOMMENDATIONS:**

**The Local Committee (Surrey Heath) is asked to agree that:**

- (i) The committee's delegated community safety budget of £3,000 for 2017/18 be retained by the Community Partnership Team, on behalf of the Local Committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of this report.
- (ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.4 of this report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.
- (iv) The committee approves the membership of the task groups, terms of reference and appointments to outside bodies, as detailed at paragraphs 2.8 to 2.17 and annex 1 of this report.

**REASONS FOR RECOMMENDATIONS:**

The report sets out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations.

It also proposes local committee task group membership for the forthcoming year to enable the provision of informed advice and recommendations to the committee. The appointment of councillors of the Local Committee to external bodies enables the committee's representation on and input to such bodies.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 Prior to 2016, the local committee had historically chosen to passport its delegated community safety funding to the local Community Safety Partnership (CSP) to assist in their efforts to tackle crime and anti- social behaviour on behalf of residents.
- 1.2 Following countywide analysis of the projects that were funded through CSPs and the outcomes achieved, the local committee agreed that its local CSP should firstly be invited to provide an outline of any prospective projects that could be supported from the committee's funding for approval. This aimed to provide greater oversight of the committee's expenditure. In the context of the County's Medium Term Financial Plan and the requirement upon all county services to contribute to significant savings, the process would also help to achieve better value for money from projects in support of the County Council's wider community safety priorities.
- 1.3 Local committee task groups are established at the start of each municipal year. Membership of each task group is nominated and decided by councillors of the local committee. Representation on external bodies is similarly decided and is reviewed and agreed by local committee members annually. The proposed membership and terms of reference for the committee's task groups are contained in Annex 1 of this report. The committee is requested to make appointments to the external bodies and task groups, as detailed in paragraphs 2.8 to 2.17 of this report.

**2. ANALYSIS:**

- 2.1 In 2016/17, the committee awarded £3,000 to 2 projects in Surrey Heath.

**CCTV equipment to deter fly-tipping within Surrey Heath**

Previously, CCTV equipment covered Gracious Pond Road, Chobham, and a proposal was agreed to extend this to cover Loveland's Lane and Penny pot, Chobham. The impact of the CCTV cameras being located in Gracious Ponds Road had seen an 80% reduction in the number of fly tips, however the problem was moved elsewhere. The £2,000 project expanded the CCTV coverage and enabled evidence to be gathered for further prosecutions building a strong deterrent within Surrey Heath. The camera installations

have deterred fly-tips within the vicinity, and eight prosecutions have been successfully undertaken with the council actively publicising this within the community.

### **Surrey Heath Young Citizen**

This fantastic project delivers a community safety message to over 400 year 7 students at Collingwood College and Kings International whereby a drama production is performed entitled 'last orders' and the different sets around this pick up different aspects of keeping safe, including healthy relationships, internet safety, prevent, anti-social behaviour, fire safety, and the reporting of incidents to crime stoppers.

The annual cost is approximately £3,500 from which £1,000 was provided from the Local Committee. A survey is carried out directly after the event to recall the messages learnt, and also again after a 6 month period to ensure the retention levels.

- 2.2 As in the previous year, a clear and simple process designed to support CSPs will be adopted in order that funds can be processed efficiently this year.
- 2.3 Local CSPs will be invited to submit a brief outline of the projects that they would like to put the committee's funding towards, on a simple template designed for this purpose.
- 2.4 To assist CSPs in identifying suitable projects, the following criteria will be provided as a guide:
- (a) Results in residents feeling safer
  - (b) Has clear outcomes that align with the priorities of the Local Committee and/or the CSP
  - (c) Is non recurrent expenditure
  - (d) Does not fund routine CSP activities (e.g. salaries, training)
  - (e) Is not subsumed into generalised or non-descript funding pots
  - (f) Does not duplicate funding already provided (e.g. domestic abuse services, youth work, transport costs, literature which could be co-ordinated across all CSPs )
- 2.5 To ensure funds can be utilised within the current financial year, it is suggested that a deadline of **29 September 2017** is imposed for the submission of outline projects by CSPs and/or local organisations. This deadline will be communicated widely to local CSPs and partner organisations.
- 2.6 To ensure that funds can be distributed speedily and efficiently, it is recommended that authority is delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee, to authorise the expenditure of the committee's funds outside the formal quarterly committee meeting cycle. This should allow local organisations to obtain approval, initiate and implement projects with the minimum of delay.
- 2.7 Once implemented, the CSP and any other recipients of this funding will be required to provide the local committee with a short update on each project,

outlining how the funding was used and the difference and impact it has made in the local community.

### **Task Groups**

- 2.8 Each year the Committee is asked to consider the work that would be considered at formal meetings and the relevant task groups that should be established to support the Committee in its work.

### **Surrey Heath Early Help Advisory Board**

- 2.9 In 2012-13, the Local Committee established a Surrey Heath Youth Task Group, to monitor and report back to the Local Committee. This Task Group is now being replaced by representatives onto an Advisory Board.
- 2.10 The Committee is asked to nominate Members to attend the Early Help Advisory Board as set out in Annex 1.

### **Surrey Heath Major Projects Task Group**

- 2.11 In 2014-15, the Local Committee established a Major Projects Task Group, to monitor and report back to the Local Committee on major highways related projects. The membership of the Task Group last year was 3 County and 3 Borough Councillors.
- 2.12 The committee is asked to re-establish the Major Projects Task Group, agree the membership and agree the terms of reference as set out in Annex 1.

### **Surrey Heath Local Cycling Plan Task Group**

- 2.13 In 2015-16, the Local Committee established a Local Cycling Plan Task Group, to monitor and report back to the Local Committee on cycling related projects. The membership of the Task Group last year was 2 County and 2 Borough Councillors.
- 2.14 The Committee is asked to re-establish the Local Cycling Plan Task Group, agree the membership and agree the terms of reference as set out in Annex 1.

### **Membership to Outside Bodies**

- 2.15 The Local Committee can make appointments to various outside bodies. Members are asked to act as the Local Committee ambassador on the group, ensure that the local committee is informed of activities relevant to the work of the committee and report back on the achievements of the group on an annual basis.
- 2.16 The Committee is asked to agree appointments to Outside Bodies as set out in Annex 1.

**3. OPTIONS:**

- 3.1 All viable options were considered and appraised when forming the recommendations to the Local committee. The previous arrangement, whereby the committee transferred both its funding and the decision-making about how the funding could be used to the CSP was not considered to provide sufficient information on the impact that the funding or the outcomes it had achieved.
- 3.2 The recommended funding arrangements will employ a simple process for the commitment of funds by the committee to enable greater scrutiny over the use of this funding.
- 3.3 The committee can confirm the task groups and the corresponding terms of reference as set out in the report. Alternatively, it can establish new task groups, or dispense with previous task groups. If a new task group is established, provisional terms of reference should be agreed.
- 3.4 The committee can either make the appointments to external bodies, as set out within the report, or amend these appointments.

**4. CONSULTATIONS:**

- 4.1 Local committee chairmen were collectively consulted about the process for allocating community safety funding, as recommended in this report.
- 4.2 Local committee member views are being sought on the nominations for representatives on external bodies and on the membership of local committee task groups.

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 The costs of the recommendations in this report are contained within existing revenue budgets. Early scrutiny of proposed projects by CSPs and local organisations will help to achieve better value for money for the Committee's funding.

**6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 There are no direct equalities or diversity implications. However, through its membership of the local CSP and external bodies, the County Council can help to ensure that local services are accessible to harder to reach groups. The CSP also maintains ongoing monitoring of hate and domestic abuse crimes.

**7. LOCALISM:**

- 7.1 The proposals contained in this report will enable CSPs and/or other suitable local organisations to submit projects that support the County Council's strategic goal of enhancing resident experience. Membership of task groups and representation on external bodies allows local councillors to consider,

recommend and influence policies and services in response to local residents' needs.

**8. OTHER IMPLICATIONS:**

<b>Area assessed:</b>	<b>Direct Implications:</b>
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications.
Corporate Parenting/Looked After Children	No significant implications.
Safeguarding responsibilities for vulnerable children and adults	No significant implications.
Public Health	No significant implications

**8.1 Crime and Disorder implications**

The county council's membership of local CSPs helps ensure the achievement of its community safety priorities. The committee's funding for local community safety projects enables the CSP and/or other local organisations to help to promote safety, reduce crime, and tackle antisocial behaviour and raise awareness of safer practices and behaviours.

**9. CONCLUSION AND RECOMMENDATIONS:**

9.1 The recommendations contained in this report are intended to secure greater oversight of the committee's community safety expenditure and achieve better value for money through projects that help to achieve the County's community safety priorities.

**10. WHAT HAPPENS NEXT:**

10.1 The CSP will be advised of the funding process agreed by the Local Committee and invited to access this funding.

**Contact Officer:**

Nicola Thornton-Bryar, Partnership and Committee Officer, Telephone 01276 800269

**Consulted:**

Surrey's local committee chairmen and local committee members.

**Annexes:**

Annex 1 – Task Groups, Terms of Reference and Membership of External Bodies

**Sources/background papers:**

Not applicable.

**SCC LOCAL COMMITTEE (SURREY HEATH)****Annex 1****TASK GROUPS AND MEMBERSHIP OF EXTERNAL BODIES****Representation on the Surrey Heath Early Help Advisory Board**

Further details on the Terms of Reference for the Advisory Board are to follow.

Suggested representatives are:-

- Valerie White
- Vivienne Chapman
- Rebecca Jennings-Evans

**Major Schemes (Surrey Heath) Task Group – Terms of Reference**

1. The Task Group will advise the Local Committee on the progress of the Major Schemes within Surrey Heath during the next year and subject to obtaining funding, specifically but not exclusively on

- A311/A30 Corridor Improvements (Meadows Gyratory) EM3 LEP Prioritised Scheme
- Blackwater Better Connectivity (cross boundary) – EM3 Camberley Growth Package Bid
- Camberley Sustainable Transport Package - – EM3 Camberley Growth Package Bid

2. Officers supporting this Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.

3. The Task Group is suggested to include three county councillors and three borough councillors from the Local Committee. In addition the Task Group can invite up to two Officers from Surrey Heath Borough Council to attend, all with equal status. The Task Group may also consult with other relevant members of the Committee.

4. The role of the Task Group is primarily strategic. The Task Group members will act in the interests of the borough as a whole, rather than representing the interests of their divisions or wards.

5. The Task Group will take into account the results of previous and new consultations in determining future programmes.

6. Any recommendations to the Local Committee will be supported by a summary of the reasoning behind the Task Group's position and reflect any professional advice from officers.

7. The Task Group will meet in private, at appropriate times during the year (at a suitable time before a Local Committee) and actions from the meetings will be recorded.

## ITEM 10

Suggested members of the Major Projects Task Group are:

- Bill Chapman
- Charlotte Morley
- Edward Hawkins
- Valerie White.
- SHBC Officers Jenny Rickard and Jane Ireland

### **Terms of Reference for the Surrey Heath Local Cycling Plan Task Group**

As part of the Surrey Transport Plan, the Surrey Cycling Strategy was approved by Cabinet in December 2013. The Strategy set out a role for Local Committees to oversee the development of Local Cycling Plans.

Surrey Heath Local Committee were asked to consider the establishment of a Local Cycling Plan task group to oversee the development of the Surrey Heath Local Cycling Plan.

The Task Group will develop for agreement by the Local Committee a programme for producing a Local Cycling Plan for Surrey Heath, setting out:

- Scope and priorities
- Data and information requirements
- Timetable for developing final recommendations to the committee

The Task Group will consider the aims and objectives of Hampshire County Council's Cycling Strategy and how this may impact on the content and priorities of the Surrey Heath Local Cycling Plan.

It is suggested that the Task Group contain up to four appointees from the Local Committee – two county and two borough councillors.

The Task Group may also consult with other relevant members of the Committee.

Recommendations made to the Local Committee will be supported by a summary of the reasoning behind a task group's position and reflect and professional advice of officers.

Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent Local Committee.

Suggested members of the Local Cycling Plan Task Group are:

- TBA

### **Membership to Outside Bodies**

The Committee is asked to agree the following appointments:

- Surrey Heath Partnership – TBA
- Surrey Heath Strategic Parking Group – 2 x TBA
- Surrey Heath Youth Council Stakeholders Group – TBA